

State of Arizona
Senate
Fifty-fourth Legislature
First Regular Session
2019

SENATE BILL 1558

AN ACT

AMENDING SECTIONS 38-624 AND 41-1104, ARIZONA REVISED STATUTES; RELATING
TO LEGISLATIVE PER DIEM.

(TEXT OF BILL BEGINS ON NEXT PAGE)

1 Be it enacted by the Legislature of the State of Arizona:

2 Section 1. Section 38-624, Arizona Revised Statutes, is amended to
3 read:

4 38-624. Lodging expenses; meal and incidental expense
5 reimbursement and long-term subsistence allowance;
6 items covered by reimbursement; amount
7 predetermined by department of administration

8 A. A state employee while traveling on authorized state business
9 shall be reimbursed for actual lodging expenses incurred not to exceed a
10 predetermined amount pursuant to subsection C OF THIS SECTION. All claims
11 for reimbursement shall be accompanied by lodging expense receipts.

12 B. A meal and incidental expense reimbursement, excluding lodging,
13 transportation and communication expenses, shall be paid to any state
14 employee while traveling on authorized state business not to exceed a
15 predetermined amount pursuant to subsection C OF THIS SECTION.

16 C. The director of the department of administration shall establish
17 maximum amounts for reimbursement for lodging and meal and incidental
18 expenses or long-term subsistence incurred pursuant to subsections A and B
19 OF THIS SECTION, based on federal guidelines for these types of expenses
20 or other reasonable rates as determined by the department. The director
21 may change the maximum amounts from time to time and may establish a
22 separate maximum amount for geographical areas of the United States if the
23 director finds that the reasonable cost varies significantly in one or
24 more areas. Maximum amounts established by the director shall be subject
25 to approval by the joint legislative budget committee.

26 D. The director of the department of administration shall establish
27 in the state accounting manual uniform procedures by which amounts less
28 than the maximum lodging and meal and incidental expense reimbursement
29 amounts may be claimed by a person who is in travel status for less than a
30 full ~~twenty-four-hour~~ TWENTY-FOUR-HOUR period or by a person who does not
31 provide lodging receipts. The director of the department of
32 administration shall also establish policies and procedures for ~~the~~
33 claiming ~~of~~ lodging and meal and incidental expense reimbursements and
34 long-term subsistence allowances by persons temporarily required, for a
35 period of not less than thirty days, to reside away from their primary
36 place of residence. If housing or meals are provided, the reimbursements
37 may be less than, and cannot exceed, the lodging and meal and incidental
38 expense reimbursements ~~provided for~~ pursuant to subsection C OF THIS
39 SECTION. NOTWITHSTANDING ANY OTHER LAW, THE MAXIMUM LONG-TERM SUBSISTENCE
40 ALLOWANCE DOES NOT APPLY TO LEGISLATORS. A LONG-TERM SUBSISTENCE
41 ALLOWANCE FOR LEGISLATORS SHALL BE ESTABLISHED PURSUANT TO SECTION
42 41-1104.

1 Sec. 2. Section 41-1104, Arizona Revised Statutes, is amended to
2 read:

3 41-1104. Travel reimbursement and subsistence for members of
4 legislature; claim required

5 A. Notwithstanding section 38-624, each member of the legislature
6 shall be reimbursed for travel at the federal mileage reimbursement rate
7 as determined annually by the United States general services
8 administration, and such reimbursement shall include travel from the
9 temporary or permanent residence of the member to the state capitol.

10 B. Each member of the legislature shall be paid ~~the sum of~~
11 ~~thirty-five dollars~~ FOR each day ~~for~~ OF subsistence during a regular or
12 special session and ~~the sum of thirty-five dollars~~ FOR each day ~~for~~ OF
13 subsistence when ~~a~~ THE member acts on a legislative matter, other than in
14 a regular or special session, on the prior approval of the presiding
15 officer of the house of which that member is a member. ~~Each member whose~~
16 ~~permanent residence is outside of Maricopa county shall receive an~~
17 ~~additional twenty-five dollars for each day as subsistence in a regular or~~
18 ~~special session. Each member who acts on a legislative matter, within~~
19 ~~this state in a county other than that member's residence, with the prior~~
20 ~~approval of the presiding officer of the house of which that member is a~~
21 ~~member, shall be paid an additional twenty-five dollars for each day as~~
22 ~~subsistence.~~ IN AN AMOUNT AS DETERMINED ANNUALLY BY THE DIRECTOR OF THE
23 DEPARTMENT OF ADMINISTRATION AS FOLLOWS:

24 1. FOR A MEMBER WHOSE PERMANENT RESIDENCE IS WITHIN MARICOPA
25 COUNTY, FIFTY PERCENT OF THE ANNUAL AVERAGE FEDERAL PER DIEM RATE FOR
26 MARICOPA COUNTY AS DETERMINED BY THE UNITED STATES GENERAL SERVICES
27 ADMINISTRATION.

28 2. FOR A MEMBER WHOSE PERMANENT RESIDENCE IS OUTSIDE MARICOPA
29 COUNTY, ONE HUNDRED PERCENT OF THE ANNUAL AVERAGE FEDERAL PER DIEM RATE
30 FOR MARICOPA COUNTY AS DETERMINED BY THE UNITED STATES GENERAL SERVICES
31 ADMINISTRATION.

32 C. Subsistence allowed to each member of the legislature during the
33 regular session as provided in subsection B of this section shall be
34 limited to the first one hundred twenty days of a regular session. After
35 the first one hundred twenty days of a regular session, each member of the
36 legislature shall be paid ~~the sum of ten dollars~~ FIFTY PERCENT OF THE
37 AMOUNT DETERMINED ANNUALLY BY THE DIRECTOR OF THE DEPARTMENT OF
38 ADMINISTRATION PURSUANT TO SUBSECTION B OF THIS SECTION for subsistence
39 for each day of the regular session beyond the first one hundred twenty
40 days. ~~Each member whose permanent residence is outside of Maricopa county~~
41 ~~shall receive an additional ten dollars for each day beyond the first one~~
42 ~~hundred twenty days of a regular session as subsistence.~~

1 D. Each member of the legislature, for authorized travel out of
2 state, shall receive travel and subsistence expenses as prescribed by law
3 for state officers.

4 E. For payment of travel expenses and subsistence, as prescribed by
5 the terms of this section, each member of the legislature shall submit a
6 claim therefor countersigned by the presiding officer of the respective
7 body.